

**SADC TFCA Network Meeting**

**Johannesburg, South Africa**

**31 March - 1 April 2014**

**Draft Agenda**

**Day 1, 31 March 2014**

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| **Time** | **Item** | **Responsible** |
| 0800-0830 | Registration of participants | GIZ / SADC Secretariat /Administrator |
| 0830-0840 | Welcome Remarks and Official Opening | Steering Committee Chair |
| 0840-0850 | Objectives of the meeting | Steering Committee |
| 0850-0915 | Introduction and overview of the meeting | Facilitator |
| 0915-1000 | Reflection on previous activity plan   * + Overview of the Network   + Membership – core & extended   + Status of the TFCA Network portal   + Stakeholder mapping at TFCA level   + Joint activities across TFCAs   + Synergies with other networks | Facilitator/Plenary |
| 1000-1030 | Tea break |  |
| 1030-1230 | Introduction & training overview of the TFCA Network portal | MindQ |
| 1230-1330 | Lunch |  |
| 1330–1500 | SADC TFCA Guideline Development | SADC Consultant |
| 1500-1530 | Tea Break |  |
| 1530-1730 | Identifying knowledge management priorities, products and methods   * + Using identified challenges, thematic areas & case studies from Inception Workshop | Group work |

**Day 2, 1 April 2014**

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| **Time** | **Item** | **Responsible** |
| 0800-0815 | Recap of Day 1 | Facilitator |
| 0815-0945 | Stakeholder Mapping at TFCA level | Group Work |
| 0945-1030 | Extended membership to TFCA Network / strategic partners   * + Inclusion of other stakeholders, such as TFCA Climate Change Adaptation practitioners’ working group   + Other relevant networks and strategic partners | Facilitator/Plenary |
| 1030-1100 | Tea Break |  |
| 1100-1130 | Online facilitation and administration | Facilitator/Plenary |
| 1130-1300 | Development of a second activity plan for April – September 2014 | Group work |
| 1300-1400 | Lunch Break |  |
| 1400-1530 | Discussion on the GIZ/SADC programme’s support to TFCAs after 2015 | PPR Mission/ GIZ consultants |
| 1530-1600 | Tea break |  |
| 1600-1630 | Updates on the preparation of the participation of SADC TFCAs at the IUCN World Parks Congress in Sydney in November 2014 | SADC Secretariat |
| 1630-1645 | Closing Remarks | Steering Committee/Host Country |