**SADC TFCA Network Activity Plan**

**October 2013 – March 2014**

| **Activity** | **Deliverable** | **Timeline** | **Responsibility** |
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| * + - 1. **Immediate next steps** | | | |
| * 1. Submission of names by each MS for Champions and core network members | Core membership and Champions for the network confirmed | 30 September 2013 | MS |
| * 1. Presentation of TFCA network at upcoming SADC Ministers of Environment meeting in Maputo, Mozambique | Noting by the SADC TC and SADC Ministers of Wildlife of the network | 3 October 2013 | SADC Secretariat |
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| * + - 1. **Organising further meetings (online and face-to-face) for the core members of the Network** | | | |
| * 1. SC and network Champions to meet at the upcoming meeting in Maputo, Mozambique | First meeting of network SC | 30 September 2013 | SC |
| * 1. Meeting of network core members |  | March 2014 | SC |
|  | | | |
| * + - 1. **Data and content publishing through the development of a web portal for the network as a regional repository for TFCA related information** | | | |
| * 1. Portal Specification Document (cycle and approval by network members) | Approved Portal Specification Document | 30November 2013 | MindQ, GIZ, SC |
| * 1. Approval for funding for development of the portal | Funding made available for development | 30 November 2013 | GIZ |
| * 1. Brand and logo design for the network | Approved brand and logo for the network | 31 December 2013 | SC, Core Members |
| * 1. Content submissions by core members | Appropriate content submitted for the portal | 15 November 2013 | SC, Core Members |
| * 1. Design and development of the public portal | Public portal available | 31 January 2014 | MindQ |
| * 1. Design and development of the restricted portal | Restricted portal for core members | 24 March 2014 | MindQ |
| * 1. Handover and administrator training (self-sufficiency) | Portal handed over and administrator trained | 31 March 2014 | MindQ |
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| * + - 1. **Building relationships amongst members of the network and other TFCA personnel** | | | |
| * 1. Conduct stakeholder mapping for each TFCA | Stakeholder mapping document with comprehensive listing of stakeholders for each TFCA available | 31December 2013 | National TFCA Focal Points, SADC-GIZ Consultant team |
| * 1. Develop basic database of the stakeholders identified in 4.1 and core members | Information database available | 31 December 2013 | SADC-GIZ Consultant team |
| * 1. Encourage more joint activities at various levels of TFCAs (e.g. monitoring, research, law enforcement, cultural activities) | More opportunities for stakeholders to interact & develop relationships | Ongoing | National TFCA Focal Points/ TFCA Coordinators |
|  | | | |
| * + - 1. **Other activities** | | | |
| * 1. Explore synergies with the IUCN BIOPAMA initiative | Increased synergies with other initiatives | 30 November 2013 | SADC Secretariat |
| * 1. Extended membership to the network considered for each MS and TFCA based on Activity 4.1 | Membership of network extended beyond the core | End of March 2014 | Network core members |