**SADC TFCA Network Activity Plan**

**October 2013 – March 2014**

| **Activity** | **Deliverable** | **Timeline** | **Responsibility** |
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| * + - 1. **Immediate next steps**
 |
| * 1. Submission of names by each MS for Champions and core network members
 | Core membership and Champions for the network confirmed | 30 September 2013 | MS |
| * 1. Presentation of TFCA network at upcoming SADC Ministers of Environment meeting in Maputo, Mozambique
 | Noting by the SADC TC and SADC Ministers of Wildlife of the network | 3 October 2013 | SADC Secretariat |
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| * + - 1. **Organising further meetings (online and face-to-face) for the core members of the Network**
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| * 1. SC and network Champions to meet at the upcoming meeting in Maputo, Mozambique
 | First meeting of network SC | 30 September 2013 | SC |
| * 1. Meeting of network core members
 |  | March 2014 | SC |
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| * + - 1. **Data and content publishing through the development of a web portal for the network as a regional repository for TFCA related information**
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| * 1. Portal Specification Document (cycle and approval by network members)
 | Approved Portal Specification Document | 30November 2013 | MindQ, GIZ, SC |
| * 1. Approval for funding for development of the portal
 | Funding made available for development | 30 November 2013 | GIZ |
| * 1. Brand and logo design for the network
 | Approved brand and logo for the network | 31 December 2013 | SC, Core Members |
| * 1. Content submissions by core members
 | Appropriate content submitted for the portal | 15 November 2013 | SC, Core Members |
| * 1. Design and development of the public portal
 | Public portal available | 31 January 2014 | MindQ |
| * 1. Design and development of the restricted portal
 | Restricted portal for core members  | 24 March 2014 | MindQ |
| * 1. Handover and administrator training (self-sufficiency)
 | Portal handed over and administrator trained | 31 March 2014 | MindQ |
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| * + - 1. **Building relationships amongst members of the network and other TFCA personnel**
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| * 1. Conduct stakeholder mapping for each TFCA
 | Stakeholder mapping document with comprehensive listing of stakeholders for each TFCA available | 31December 2013 | National TFCA Focal Points, SADC-GIZ Consultant team |
| * 1. Develop basic database of the stakeholders identified in 4.1 and core members
 | Information database available | 31 December 2013 | SADC-GIZ Consultant team |
| * 1. Encourage more joint activities at various levels of TFCAs (e.g. monitoring, research, law enforcement, cultural activities)
 | More opportunities for stakeholders to interact & develop relationships | Ongoing | National TFCA Focal Points/ TFCA Coordinators |
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| * + - 1. **Other activities**
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| * 1. Explore synergies with the IUCN BIOPAMA initiative
 | Increased synergies with other initiatives  | 30 November 2013 | SADC Secretariat |
| * 1. Extended membership to the network considered for each MS and TFCA based on Activity 4.1
 | Membership of network extended beyond the core  | End of March 2014 | Network core members  |